



PROCURA CLINICAL SOLUTION

Clinical Documentation Best Practices Checklist

Ready to review whether you're following clinical documentation best practices? Use the following checklist to improve your process flow, reduce redundant data entry and ensure complete communication between your staff.

- Are you creating and completing all patient documentation in a single system?** Evaluate the real costs associated with managing patient data in disparate systems. Assess whether there are benefits to be gained in managing compliance, payment processing and delivering continuous care improvements through a single system.
- Have you streamlined your operations?** Have you reviewed your clinical documentation recently to ensure that data is flowing easily between users, that OASIS forms are being completed accurately and that documentation does not take too long to complete? Streamlining operational and administrative tasks allows your staff to spend more time at the patient's side.
- Are you creating a single, consolidated health record?** Collecting and storing all patient data in a single location can increase the efficiency of care.
- Have you implemented processes and documentation that support evidence-based care?** Quality improvement is a priority in today's health care world. Tools like outcome driven Clinical Pathways can help you improve outcomes, efficiency and communication while reducing Acute Care Hospitalizations.
- Do you remind employees of standardized processes with intelligent workflow?** When the system automatically prompts an employee to complete an action, you will see quicker processing of 485's and OASIS, enhanced communications and increased resource productivity.
- Do you assist your clinicians in managing medications?** Immediate medication monographs and drug interaction alerts can help your clinicians make appropriate decisions whether at the patient's side or in the office.
- Are you making interdisciplinary case conferences as easy as they can be?** Provide your team with the ability to easily document and track case conferences and you'll see better management of your patient's risk of hospitalization.
- Are you using telehealth to monitor your patient's on a day-to-day basis?** Implement telehealth solutions to respond immediately to changes in your patient's health and lower your hospital readmission rates.
- Do you know how your PPS Scores rank in comparison to national norms?** By uploading your data to OCS you will receive valuable quarterly benchmarking across over 800 measures of clinical, financial, visit utilization and operational performance metrics.

