



Class: Permanent, Full Time

Posting Date: February 14, 2012

Position: Controller

Are you looking to have a tangible impact on the company you work for?

Are you brimming with innovation and are a team player? Do you love the thrill of a challenge? Do you thrive in a fast paced environment and are looking to take your career to the next level?

Procura provides a fully integrated clinical and back office software solution for health care supporting administrative, financial and clinical functions. Come join our winning team in helping our customers succeed in their business.

We strive to enable our customers' success and it is people like you that make it possible; people who look at problems differently, people who understand the challenges of information systems and people who are passionate about what they do. Our company is growing and some very exciting things lie ahead for us this year – we hope you can join us.

Summary

Located in our new corporate head office in Victoria on beautiful Vancouver Island, this unique opportunity will provide a West Coast quality of life in an international company experiencing exciting growth. Reporting to the Director, Corporate Services, the Controller will manage the monthly production of financial reports, quarterly forecasts and annual external reviews. The Controller will assist in business planning, budgeting, internal controls and the financial reporting of the company.



Essential Duties & Responsibilities

In this role, the Controller will take ownership of producing accurate and timely financial reporting. The role of Controller will also be accountable for:

- Preparation of entity and consolidated statements on a monthly, quarterly and annual cycle.
- Liaise with and support external accountants with annual review of the financial statements.
- Preparation of cash flow reports, financial forecasts and analyses, and annual budgets.
- Recommending and implementing policies and procedures relating to financial, internal controls and business practices of the company.
- Overseeing and preparation of Federal, Provincial and State reports and remittances.

Education, Skills and Experience

- CMA, CGA or CA
- Bachelor's Degree in Business/Commerce.
- 5+years' experience in a senior accounting or controllership role in private industry.
- Strong operational and systems integration experience.
- Strong ability to prioritize and multi-task and function within a team environment.
- Advanced Excel skills including developing financial models.
- Must have excellent verbal and written communication skills.

Ready for your new challenge? E-mail us your resume, cover letter and salary expectations to: hr@goprocura.com. Please put your name, job title and the competition number on your email subject line. For more information on our company and our leaders, please visit our website – www.goprocura.com.

Only shortlisted candidates will be contacted. Competition will close February 27, 2012.

Thank you for your interest in Procura!